

500 Carlingview Drive, Etobicoke, ON M9W 5R3

Customer Service Representative: Brittany Metcalfe (289)247-0350 BrittanyM@LangeShow.com

MATERIAL HANDLING ORDER FORM
GRAPHICS CANADA 2019

Toronto International Centre
 May 11 - 13, 2023

PLEASE COMPLETE ONE OF THESE FORMS FOR EACH SHIPMENT.

- SERVICE INCLUDES:
1. RECEIVE GOODS AT EXHIBITION HALL.
 2. DELIVER & SPOT FREIGHT ONCE TO BOOTH AREA.
 3. MOVE ANY EMPTY CRATES FROM BOOTH TO STORAGE.
 4. AT END OF SHOW RETURN EMPTY CRATES AND CARTONS FROM STORAGE TO YOUR BOOTH.
 5. REMOVE EXHIBIT MATERIAL FROM YOUR BOOTH AND LOAD YOUR VEHICLE.

ALL RATES ARE BASED ON MAXIMUM INDIVIDUAL PIECE WEIGHT OF 3000 LBS. CONTACT LANGE 14 DAYS PRIOR TO SHOW FOR INDIVIDUAL PIECES IN EXCESS OF 3000 LBS.

SHIPPING INFORMATION						
EXHIBITING COMPANY:		CONTACT NAME:		PHONE #:		BOOTH #:(S)
CARRIER:		DATE SHIPPED:		# OF PIECES:		WEIGHT:
MOVE IN DATE:	TIME:	# FORKLIFT:		# HOURS:		
MOVE OUT DATE:	TIME:	# FORKLIFT:		# HOURS:		
QTY	SERVICE	ORDERS REC. ON OR PRIOR TO April 20, 2023		ORDERS REC. AFTER April 20, 2023		TOTAL
	FORKLIFT(S) & OPERATOR(S)	<u>REG TIME</u> \$226.25/HR (8:00am-4:00pm)	<u>OVER TIME</u> \$258.25/HR (Evenings & Weekend)	<u>REG TIME</u> \$248.50/HR (8:00am-4:00pm)	<u>OVER TIME</u> \$284.00/HR (Evenings & Weekend)	
		EXCLUDING HOLIDAYS		EXCLUDING HOLIDAYS		
ALL ORDERS ARE SUBJECT TO A ONE HOUR MINIMUM FOR MOVE-IN AND A ONE HOUR MINIMUM FOR MOVE-OUT.					SUBTOTAL	
					13% HST	
ALL RATES ARE FOR RUN OF SHOW (MAXIMUM 7 DAYS) NO ORDERS WILL BE PROCESSED UNTIL FULL PAYMENT RECEIVED.					TOTAL	\$

(H.S.T.# R124 192 220) ALL ORDERS MUST BE PREPAID IN FULL INCLUDING ALL APPLICABLE TAX. PURCHASE ORDERS DO NOT QUALIFY AS PAYMENTS. ORDERS MUST BE CANCELLED 7 WORKING DAYS PRIOR TO FIRST MOVE-IN DAY TO BE CONSIDERED FOR REFUND. ANY CLAIMS FOR SERVICES NOT PROVIDED WILL NOT BE CONSIDERED AFTER THE SHOW CLOSURES.

CHEQUE ENCLOSED **PAYABLE TO LANGE TRANSPORTATION AND STORAGE LTD.** MASTERCARD VISA CREDIT

CARD NO: _____ CARD EXPIRY DATE MM/YY: _____ CVV: _____

AUTHORIZED SIGNATURE: _____ PRINT: _____

PAYOR NAME AND ADDRESS

OUR INVOICE/RECEIPT WILL BE SENT ELECTRONICALLY.
PLEASE PROVIDE US WITH THE APPROPRIATE EMAIL ADDRESS: _____

COMPANY: _____ PURCHASE ORDER #: _____

ADDRESS: _____ CITY: _____

PROV/STATE: _____ POSTAL/ZIP CODE: _____ PHONE #: _____ FAX #: _____

ALL CUSTOMERS WITHOUT AN ESTABLISHED ACCOUNT WITH LANGE MUST PREPAY BY CREDIT CARD OR CHEQUE

IT IS THE EXHIBITORS RESPONSIBILITY TO ENSURE THAT THEY HAVE INSURANCE ON THEIR MATERIAL WHILE IN THE POSSESSION OF LANGE TRANSPORTATION. LANGE ONLY PROVIDES A LIMITED LIABILITY FOR DAMAGES AS OUTLINED ON THE REVERSE.

CONDITIONS

Lange Transportation & Storage Ltd. must be notified 21 days in advance of any individual piece that exceeds 3000 lb. or requires special handling or equipment. Lange reserves the right to deem which items require additional labour and special handling or equipment and assess charges accordingly.

It is the sole responsibility of the exhibitor to ensure their delivery vehicle arrives at the 'DESIGNATED' unloading area or dock. Lange reserves the right to take whatever actions and provide whatever equipment and labour it deems necessary to unload the vehicle and assess charges accordingly.

PRESHOW SHIPPING

If you wish to pre-ship any materials, please complete the Lange Advance Receiving form or contact Lange at least 14 days prior to the show for shipping instructions. Lange will not receive COLLECT shipments.

LIABILITY

Lange has a limited liability for damage caused by them to created shipments while handling shipments and will not be responsible for concealed damage, or damage or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier. Shipments should be insured by the exhibitor for coverage when out of the care, custody and control of Lange. The condition, count, and contents of the materials found in the booths at the time of actual removal will be final and binding and Lange reserves the right to alter exhibitors' bill of lading to reflect actual condition, count and contents found. Lange will not be responsible for damage while handling loose exhibit materials or those inadequately packed. Lange will not be responsible for failure or delay performing service when delay is caused by strike, labour stoppage, or any other cause unavoidable or beyond their control. The liability of Lange is hereby limited to \$0.30 per pound per article, to a maximum of \$30.00 per article, \$150.00 per shipment. Values exceeding this limitation should be insured by the shipper.

OUTBOUND SHIPMENTS

It is the Exhibitor's sole responsibility to label each piece of outbound shipment and submit to Lange a completed bill of lading covering each outbound shipment. Lange will not be responsible for delay of rush shipments which will be expedited to the best of their ability.

The right is reserved to reroute any outbound shipment not picked up within the allotted move-out period by Exhibitor specified carrier. Exhibitor must arrange for carrier. Exhibitor material remaining after move-out period without forwarding instructions will be forwarded to the permanent address of the exhibitor or his agent, freight collect and no liability of any nature shall attach to Exhibit Management or Lange, in any event. Lange will not be liable for exhibit materials abandoned at the exhibit site.

SHIPMENT WEIGHTS

Lange's weight estimates are final and binding unless weigh scale tickets are provided at time of receipt of shipment.

500 Carlingview Drive, Etobicoke, ON M9W 5R3

Customer Service Representative: Brittany Metcalfe (289)247-0350 BrittanyM@LangeShow.com

HEAVY MACHINERY MATERIAL HANDLING ORDER FORM

GRAPHICS CANADA 2023

Toronto International Centre

May 11 - 13, 2023

PLEASE COMPLETE ONE OF THESE FORMS FOR EACH SHIPMENT.

- SERVICE INCLUDES:
1. RECEIVE GOODS AT EXHIBITION HALL.
 2. DELIVER & SPOT FREIGHT ONCE TO BOOTH AREA.
 3. MOVE ANY EMPTY CRATES FROM BOOTH TO STORAGE.
 4. AT END OF SHOW RETURN EMPTY CRATES AND CARTONS FROM STORAGE TO YOUR BOOTH.
 5. REMOVE EXHIBIT MATERIAL FROM YOUR BOOTH AND LOAD YOUR VEHICLE.

ALL RATES ARE BASED ON MAXIMUM INDIVIDUAL PIECE WEIGHT OF 3000 - 8500 LBS. CONTACT LANGE 14 DAYS PRIOR TO SHOW FOR INDIVIDUAL PIECES IN EXCESS OF 8500 LBS.

SHIPPING INFORMATION			
EXHIBITING COMPANY:	PHONE #:	FAX #:	BOOTH #(S):
CONTACT NAME:	EMAIL:		
CARRIER:	DATE SHIPPED:	# OF PIECES:	WEIGHT:
MOVE IN DATE:	TIME:	# FORKLIFT:	# HOURS
MOVE OUT DATE:	TIME:	# FORKLIFT:	# HOURS

QTY	SERVICE	ORDERS REC. AFTER: April 20, 2023		TOTAL
	FORKLIFT(S) & OPERATOR(S)	<u>REG TIME</u> Monday – Friday 8am – 4pm	<u>OVER TIME</u> Weeknight Evenings, Saturday & Sunday	
		EXCLUDING HOLIDAYS	EXCLUDING HOLIDAYS	

PLEASE CALL FOR A QUOTATION

ALL ORDERS ARE SUBJECT TO A ONE HOUR MINIMUM FOR MOVE-IN AND A ONE HOUR MINIMUM FOR MOVE-OUT.	SUB-TOTAL	
	13% HST	
NO ORDERS PROCESSED UNTIL FULL PAYMENT RECEIVED.	TOTAL	\$

(H.S.T.# R124 192 220) ALL ORDERS MUST BE PREPAID IN FULL INCLUDING ALL APPLICABLE TAX. PURCHASE ORDERS DO NOT QUALIFY AS PAYMENTS. ORDERS MUST BE CANCELLED 7 WORKING DAYS PRIOR TO FIRST MOVE-IN DAY TO BE CONSIDERED FOR REFUND. ANY CLAIMS FOR SERVICES NOT PROVIDED WILL NOT BE CONSIDERED AFTER THE SHOW CLOSES.

CHEQUE ENCLOSED **PAYABLE TO LANGE TRANSPORTATION AND STORAGE LTD.** MASTERCARD VISA CREDIT CARD NO: _____ CARD EXPIRY DATE: MONTH: _____ YEAR: _____

SECURITY CODE / CVV: _____

AUTHORIZED SIGNATURE: _____ PRINT: _____

PAYOR NAME AND ADDRESS

OUR INVOICE/RECEIPT WILL BE SENT ELECTRONICALLY.

PLEASE PROVIDE US WITH THE APPROPRIATE EMAIL ADDRESS: _____

COMPANY: _____ PURCHASE ORDER #: _____

ADDRESS: _____ CITY: _____

PROV/STATE: _____ POSTAL/ZIP CODE: _____ PHONE #: _____ FAX #: _____

ALL CUSTOMERS WITHOUT AN ESTABLISHED ACCOUNT WITH LANGE MUST PREPAY BY CREDIT CARD OR CHEQUE

CONDITIONS

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PRESHOW SHIPPING

If you wish to pre-ship any materials, please complete the Lange Advance Receiving form or contact Lange at least 14 days prior to the show for shipping instructions. Lange will not receive COLLECT shipments.

LIABILITY

Lange has a limited liability for damage caused by them to created shipments while handling shipments and will not be responsible for concealed damage, or damage or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier. Shipments should be insured by the exhibitor for coverage when out of the care, custody and control of Lange. The condition, count, and contents of the materials found in the booths at the time of actual removal will be final and binding and Lange reserves the right to alter exhibitors' bill of lading to reflect actual condition, count and contents found. Lange will not be responsible for damage while handling loose exhibit materials or those inadequately packed. Lange will not be responsible for failure or delay performing service when delay is caused by strike, labour stoppage, or any other cause unavoidable or beyond their control. The liability of Lange is hereby limited to \$0.30 per pound per article, to a maximum of \$30.00 per article, \$150.00 per shipment. Values exceeding this limitation should be insured by the shipper.

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The right is reserved to reroute any outbound shipment not picked up within the allotted move-out period by Exhibitor specified carrier. Exhibitor must arrange for carrier. Exhibitor material remaining after move-out period without forwarding instructions will be forwarded to the permanent address of the exhibitor or his agent, freight collect and no liability of any nature shall attach to Exhibit Management or Lange, in any event. Lange will not be liable for exhibit materials abandoned at the exhibit site.

SHIPMENT WEIGHTS

Lange's weight estimates are final and binding unless weigh scale tickets are provided at time of receipt of shipment.

500 Carlingview Drive, Toronto, ON M9W 5R3

Customer Service Representative: Brittany Metcalfe (289)247-0350 BrittanyM@LangeShow.com

**SPECIAL FORKLIFT SERVICE ORDER FORM
 GRAPHICS CANADA 2023
 Toronto International Centre
 May 11 - 13, 2023**

THIS FORM IS NOT FOR MATERIAL HANDLING. PLEASE COMPLETE THIS FORM IF YOU REQUIRE A FORKLIFT FOR BOOTH WORK, I.E. LIFTING SIGNAGE OR SPOTTING EQUIPMENT – ALL FORKLIFTS ARE TRIPLE STAGE MASTS ONLY.

NOTE: 1. EXHIBITOR MUST REPORT TO SERVICE DESK TO PICK UP FORKLIFT AND OPERATOR. 2. STARTING TIMES CAN ONLY BE GUARANTEED FOR 8:00 AM AND 12:30 PM.

FORKLIFT REQUIREMENTS

EXHIBITING COMPANY:	PHONE #:	FAX #:	BOOTH #:(S)
CONTACT NAME:	EMAIL:		
MOVE-IN:	DATE SERVICE REQUIRED:	TIME SERVICE REQUIRED: AM PM	APPROX. HRS. NEEDED:
MOVE-OUT:	DATE SERVICE REQUIRED:	TIME SERVICE REQUIRED: AM PM	APPROX. HRS. NEEDED:

QTY	SERVICE	ORDERS REC. PRIOR TO April 20, 2023			ORDERS REC. AFTER April 20, 2023			TOTAL
		REG TIME \$226.25/HR	OVER TIME \$258.25/HR		REG TIME \$248.50/HR	OVER TIME \$284.00/HR		
		8AM-4PM MON-FRI	4PM-8AM MON-FRI		8AM-4PM MON-FRI	4PM-8AM MON-FRI		
	MOVE IN:							
	MOVE OUT:							
ALL ORDERS ARE SUBJECT TO A ONE-HOUR MINIMUM FOR MOVE-IN AND A ONE-HOUR MINIMUM FOR MOVE -OUT.							SUB-TOTAL	
							13% HST	
NO ORDERS WILL BE PROCESSED UNTIL PAYMENT IN FULL HAS BEEN RECEIVED HST#R124 192220							TOTAL	\$

1. Orders must be prepaid in full including tax. Purchase Orders do not qualify as payments. Orders must be cancelled 7 working days prior to first move-in day to be considered for refund.
 2. All discrepancies must be settled on site prior to show move-out. 3. Any claims for services not provided will not be considered after the show closes.

CHEQUE ENCLOSED **PAYABLE TO LANGE TRANSPORTATION AND STORAGE LTD.** MASTERCARD VISA

CREDIT CARD NO: _____ CARD EXPIRY DATE: MONTH: _____ YEAR: _____

AUTHORIZED SIGNATURE: _____ PRINT: _____

PAYOR NAME AND ADDRESS

**OUR INVOICE/RECEIPT WILL BE SENT ELECTRONICALLY.
 PLEASE PROVIDE US WITH THE APPROPRIATE EMAIL ADDRESS:** _____

COMPANY: _____ PURCHASE ORDER #: _____

ADDRESS: _____ CITY: _____

PROV/STATE: _____ POSTAL/ZIP CODE: _____ PHONE #: _____ FAX #: _____

ALL CUSTOMERS WITHOUT AN ESTABLISHED ACCOUNT WITH LANGE MUST PREPAY BY CREDIT CARD OR CHEQUE

EXHIBITORS AND THEIR REPRESENTATIVES HEREBY AGREE TO INDEMNIFY AND HOLD HARMLESS LANGE TRANSPORTATION AND STORAGE LTD., THE EMPLOYEES THEREOF AND THEIR REPRESENTATIVES AND AGENTS, AGAINST ANY AND ALL CLAIMS FOR LOSS, DAMAGE, THEFT OR INJURY. INDEMNIFICATION INCLUDES THE PERIOD OF STORAGE PRIOR TO AND IMMEDIATELY FOLLOWING THE EVENT. THE EXHIBITOR, ON SIGNING THE CONTRACT, RELEASES THE FOREGOING FROM ANY AND ALL CLAIMS FOR LOSS, THEFT, DAMAGE OR INJURY HOWEVER CAUSED. EXHIBITORS MUST PROVIDE THEIR OWN INSURANCE AND SECURITY.

CUSTOMER SIGNATURE: _____ **PRINT:** _____ **TITLE:** _____